

The City of Southlake Community Services

Sick Participant Plan

Our goal is to provide personal growth in a safe environment. Please assist us in maintaining a safe and healthy environment.

Parents should monitor the health of their children and not send them to any Southlake Community Services program if they exhibit any symptoms of a communicable disease. Participants shall not be admitted into any Southlake Community Services program if they appear to be sick or have been sick in the past 72 hours.

If ANY of the following symptoms or signs are recognized in the participant, the Sick Participant Action Plan below will be implemented.

- Cough
- Shortness of breath
- Chills
- Repeated shakes with Chills
- Muscle pain
- Headache
- Sore throat
- Loss of taste or smell
- Diarrhea
- Feeling feverish or a measured temperature greater than or equal to 100.0 degrees Fahrenheit
- Lethargy
- Vomiting
- Rash with fever
- Mouth sores with drooling
- Wheezing, and/or behavior change.
- The illness prevents the participant from performing in programmed activities.
- The illness results in care greater than the staff can provide without compromising the health, safety, and supervision of the other participant or staff.
- Participant exhibits symptoms of communicable disease or parasite.
- Experiencing allergic reaction

Sick Participant Action Plan

Participant will be screened by a staff member with the appropriate PPE if they are presenting any signs of being unwell. The participant is not to participate in the program activities until symptoms are clear for 72 hours.

1st Action: If participant presents or reports any of the above symptoms, participant must be isolated from the other participant and staff. Parent or guardians will be notified immediately and require immediate pick up.

2nd Action: All other participants will relocate while equipment and surfaces are sanitized. All other participants will wash and sanitize themselves accordingly.

3rd Action: If notified that a participant attending or attended a program has been infected with a communicable disease all participant parents and guardians will be notified. City procedures will be put into action for proper cleaning and sanitation.

Southlake Community Services Programs COVID-19 Precautions

The health and safety of participants is our number one priority. Here is what **WE**, the City of Southlake's Community Services Department, are doing to keep your child and others safe:

- **We** have developed and implemented increased daily sanitization protocols for common surfaces, restrooms, dining areas, recreational equipment, and facilities.
- **We** have trained all staff to ensure the health protocols adopted are being successfully implemented and followed such as, cleaning and disinfecting, hand hygiene, and respiratory etiquette.
- **We** have made hand sanitizer, disinfecting wipes, soap and water, or similar disinfectant readily available.
- **We** ask that no parents or guardians visit during programs, except to drop-off and pick-up participants from their vehicles.
- **We** are getting all the fresh air we can! We will have as many outdoor activities as possible.

Check-In and Check-Out Procedures: Parents are expected to stay in their vehicles for drop off and pick up. Upon exiting the vehicle all children will receive hand sanitizer and be escorted to their group where they can safely store any items from home in an assigned spot.

During check-out please pull up to the designated area and remain in your car. A staff member will greet you, check your photo ID (you keep the ID, simply hold it in view of the counselor in your window), and escort your child to your car.

Our staff will be cleaning regularly and implementing set times for hand washing. When items must be shared, we will ensure all participants have cleaned their hands before and after handling the item. Once done with the item it will be fully sanitized.

If a participant tests positive for COVID-19 during or within 48 hours of their time of participation, all parents will be notified. If you choose to remove your child, you may do so. If you choose to let your child remain in the program, we will continue to take the appropriate safeguards.

A healthy day begins at home! To help us keep your child and others safe, here is what we ask **YOU** to do:

- Keep your child home if he or she is sick
- Teach your child to sneeze/cough in his/her sleeve.
- Teach your child to wash his/her hands often, especially before eating and after toileting.
- Share the importance of your child keeping their hands away from their face.